



Date , 201_

Extended Absence Notice

STUDENT NAME: _____ **GRADE:** _____

REASON FOR ABSENCE: _____

DATES OF STUDENT ABSENCE: _____

This is to inform you I will be taking my son/daughter out of school on the dates listed above. I am aware it is recommended vacations and absences take place during scheduled breaks. I also am aware most of the learning activities that take place in the classroom cannot be replicated when a child is absent so we do not expect teachers to provide extra programming or work during extended breaks. We know we can minimize gaps in learning by providing a work period each day that includes reading, writing, and math.

I recognize Arbour Lake School cannot grant approval to be absent, but simply records parental intent to have the student discontinue attendance under the conditions described above. The absence will be entered as a "Family Vacation – Unexcused" in the student record.

Parent Signature: _____

Date: _____

Principal Signature: _____

Cc : Official Student Record